

Santa Fe Hestia '24/25 Grant Application

This application is for consideration for the 2024-2025 grant cycle. Please submit it by November 1, 2024.

*As you complete the application, please follow the instructions below.

*Be aware that there are word limits on each question. Be efficient in your wording. We ask that this be done so Hestia members can compare grantee applications equitably.

*Make sure to answer each question as it is specifically written.

*Additional information will need to also be submitted. There is also an option to provide supplemental content. These additional documents are to be emailed to HestiaSantaFe@gmail.com. Your application will not be considered complete without the required documents.

*We will acknowledge your application when everything is complete. A copy of your application will be sent to the email address requested immediately below these instructions.

*If you have any questions about the application you can call Grants chairperson, Jules Natowitz, 914-574-9285 or email her at jsnatowitz@gmail.com.

*Program site visits will be scheduled from December 8, 2024 through February 22, 2025.

* Indicates required question

1. Email *

2. Organization Name *

3. **Program Name ***

4. **Funding Amount Request ***

5. **Organization Physical Site Visit Address ***

6. **Organization's Website Address**

7. **Executive Director/CEO: Name and Email Address ***

8. **Grants Contact: Name and Email Address ***

9. **Organization Mailing Address ***

10. **Program Contact: Name and Email Address ***

11. **Organization Description (if no website provided in previous question)**

-150 word limit

Program (for which you are seeking funding) Information

12. **How does this program tie in with your organization's overall mission?**

*

- Is the middle schooler program a genuine extension of the organization's core mission?

- 60 word limit.

13. **What is (are) the specific middle school need(s) you are fulfilling? ***

- 60 word limit

14. **Are the service (or goods) you are providing available elsewhere? If so, how is your approach different?** *

- 150 word count limit

15. **How, if at all does the program further the student's relationship with the community?** *

- 60 word limit

16. **Which, if any mental health/social skills does the program teach?** *

- Social skills to self advocate, manage conflict, consider others, regulate emotions and make healthy life choices?

- 60 word limit

17. **Does the program provide wrap around services for its participants?**

*

- Provides basic needs for student and their family: housing, food, clothing, safety, transportation? Does the program provide transportation, cover needed expenses?

- 60 word limit

18. **How does the program promote positive adult relationships? Peer relationships?**

*

- An engaged parent in the program creates connections and provides encouragement. Other adult connections enable feelings of support.

-60 word limit

19. **How, if at all, does the program promote creativity and innovation? ***

- Allows for freedom of expression in all forms

- 60 word limit

20. **How, if at all, does the program broaden the participants' career interests and opportunities?** *

-Opens up awareness and interest in career paths not exemplified in home environment
- 60 word limit

21. **How, if at all, does the program support academic proficiency?** *

- Provides needed academic skill or discipline to be successful.
- 60 word limit

Program Participation: *Provide the information **for the program** for which you are seeking funding.*

22. **What are the demographics of this program?** *

- Does the program reach an underserved student population? (Title 1 school, LGBTQ+, Indigenous, etc.) Is this within the boundary area of Santa Fe Public Schools?
- 60 word limit

23. **How long has this middle school program been in operation? ***

- 60 word limit

24. **How many middle school students (grades 6,7,8) participated last year? ***

- Answer should be numerical

25. **What is the rate of student drop off last year? ***

Provide # of starting students and the # of participating students at the end of the program.

Calculate drop off rate by: $(\text{Ending number of students} / \text{Beginning number of students}) - 1$.

Alternatively, you can just provide the # of participating students at the beginning of the year and the end of the year)

26. **How many middle school students are expected for the upcoming year? How will this increase happen?** *

- 60 word limit.

27. **How many times will the program meet with the students?** *

- 60 word limit.

28. **What is the time frame of the middle school program?** *

- ie: Fall, 13 weeks, 2 1 hour classroom visits and 1 3 hour field trip

- 60 word limit.

29. **How many hours of programming does each student receive? ***

- *answer must be numerical*

30. **Does the program (or continuation) extend before/ after middle school? ***

- *Yes/ No, with brief explanation*

- *60 word limit*

31. **What does program staffing look like? (volunteers, paid staff, parents?) ***

- *provide the type of staff, and quantity of each*

- *60 word limit*

32. Describe any impediments to program participants. *

- this could be location, supplies, frequency

- 60 word limit.

33. Is the program scalable? How so? What is needed for this? *

- 60 word limit

34. Please provide key program/organization dates for the current year- performances, events, graduations, etc. so that Hestia members can attend/volunteer.

- Provide date (or approximate date) and description of event.

- 60 word limit

Measures of Success (answer the questions in reference to the program)

The questions below refer to the specific program Hestia is considering funding. If you have additional metrics/organizational level information you would like to share, email

hestiasantafe@gmail.com, include the organization name in the subject line, and title it: Success Metrics

35. **Provide quantifiable metrics used/anticipated to measure success. ***

- Ideally, to show level of impact for the previous 2 years

- 150 word limit

36. **Provide any subjective data that demonstrates the program's success. ***

- Ideally, this would show the level of impact for the previous 2 years.

- 150 word limit

Program Budget - these questions refer to the specific program for the Hestia grant

Provide an itemized budget of this specific program (with itemized costs such as salaries, transportation, materials, etc.) and a breakdown of where the Hestia funds will be applied.

*Email the budget to hestiasantafe@gmail.com, include the organization name in the subject line, and title it: Program Budget. **Your application will not be considered complete until this is received.***

37. **What impact will Hestia's grant have on this program? ***

- 60 word limit

38. **How would funding from Hestia be used in the program? ***

- 60 word limit

39. **If Hestia is unable to fund the entire amount requested, what impact will it have on the program? ***

- 60 word limit

Organization Information- *answer the below questions relative to the overall organization (not the specific program)*

Provide your most recent 990 Return: *Email this to hestiasantafe@gmail.com, include the organization name in the subject line, and title it: 990 Return. **Your application will not be considered complete until this is received.***

You may provide any supplemental information you would like us to consider: Annual Reports, Presentations, Press. *Email this to hestiasantafe@gmail.com, include the organization name in the subject line, and title it: Additional Info.*

40. **Provide a percentage breakdown of your overall funding sources for the current fiscal year * in the following categories:**

- individual donors
- grantmaking foundations/organizations/companies
- government (excluding fee for service payments)
- fee for service (government or otherwise).
- *answers should be in percentages, adding up to 100%*

41. **Describe your Board of Directors(# number of directors, how selected) and what role they play in your organization.**

- 150 word count limit.

Progress Report

(complete the below question only if you received a Hestia grant last year)

42. **Provide an update on how Hestia funds were spent last year. Does this application for funds differ from the previous year? If so, how?**

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- 150 word count limit

That's All... Except:

Required Documents to email: Program Budget, 990.

Optional Documents to email: Success Metrics, Annual Report, Presentations, Press

Email these to HestiaSantaFe@gmail.com. When all required documents are received, we will acknowledge your submission. You will receive an email with your responses at the completion of this form. You may edit your responses as needed. .

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